

# Facility Hire - General Information



## **Yarrunga Community Centre**

76-86 Croydon Hills Drive, Croydon Hills VIC 3136

Phone: (03) 9722 8942 | [info@yarrunga.org.au](mailto:info@yarrunga.org.au) | [www.yarrunga.org.au](http://www.yarrunga.org.au)

Opening Hours: Monday to Friday 9am-4pm

ABN 62 340 040 053 | Incorporated Association No. A0036088A

Version 3: April 2019



## INTRODUCTION

Yarrunga Community Centre is a beautiful multi-purpose building located in Croydon Hills.

The name Yarrunga means “beneath tall trees” and the Centre is in the beautiful bush and lake setting of Yarrunga Reserve.

We have a number of rooms available for hire that are perfect for:

- Sunday church services
- Children’s programs and services
- Youth programs and services
- Community cooking and meal sharing
- Community activities for the homeless or disadvantaged
- Health and fitness programs, dance programs
- Workshops, training, and seminars

Yarrunga Community Centre Inc does not permit facility hire for birthdays and other celebrations between 13 years and 25 years of age inclusively, or Bucks/Hens parties. Parties for persons 26 years of age and over may require additional conditions at the discretion of the Manager or Committee of Governance, including and not limited to:- the engagement of a private security company.

## FACILITIES

### Rooms 1, 2 and 3

Rooms 1, 2 and 3 can be used separately or open out to form one large room that overlook the reserve and lake. It has evaporative cooling and gas wall furnace heaters (Rooms 1 and 3), and overhead fans. Some storage space may be available to rent in these rooms for small items.



#### Room 4

Room 4 is perfect for small meetings or gatherings. Also overlooking the Reserve, Room 4 has a kitchenette, a sink, and whiteboard and is set up with tables and chairs. It also has split system heating and cooling. Room 4 is available during business hours only.



#### Activity Hall

The Activity Hall has split system for cooling/heating, gas heating and hardwood floors. There is also storage space located within the hall that is perfect for electrical and technology equipment.



### **Art Studio**

The Art Studio is a perfect room for art and craft workshops or programs, or setting up children's activities. It has its own heating and cooling system, and kitchenette.



### **Kitchen**

Our large kitchen contains a bench stovetop, two ovens, a microwave, fridge and on-tap boiling water.



## Other

- We have plenty of chairs and tables.
- Storage in Room 2, Hall, and Private Office
- Plentiful parking
- Wheelchair access, disability toilet, nappy changing table

## Room Capacity

Room	Standing or Seated	Seated at Tables
Room 1 or 3	15	8
Room 2	36	22
Rooms 1, 2, 3 combined	66	38
Hall	85	60
Room 4	NA	8
Art Studio	NA	14

## Types of Hire and Costs

### Social Hire

- One-off hire for weekend parties and family functions
- Yarrunga Community Centre Inc does not permit facility hire for birthdays and other celebrations between 13 years and 25 years of age inclusively, or Bucks/Hens parties. Parties for persons 26 years of age and over may require additional conditions at the discretion of the Manager or Committee of Governance, including and not limited to:- the engagement of a private security company.

Room	Cost Per Hour	Minimum Hire Period
Rooms 1, 2, 3	\$73.50	5 hours
Hall	\$52.50	5 hours
Kitchen (sole use)	\$16.00	

### Business Hire

- Casual hire – less than 3 hire dates
- Regular Hire – 3 hire dates or more
- Not for Profit – certificate of not for profit status must be provided
- A 2-hour minimum hire period applies for business hire
- Cost for the use of multiple rooms is at the manager’s discretion.

Room	Business Rates		Not for Profit Rates	
	Casual Hire	Regular Hire	Casual Hire	Regular Hire
Rooms 1 or 3	\$23.00	\$18.50	\$17.50	\$14.00
Room 2	\$35.00	\$28.50	\$26.50	\$21.50
Rooms 1+2 or 2+3	\$46.00	\$37.00	\$35.00	\$28.50
Rooms 1, 2, 3	\$70.00	\$56.00	\$53.00	\$42.00
Room 4	\$23.00	\$18.50	\$17.50	\$14.00
Hall	\$35.00	\$28.50	\$26.50	\$21.50
Art Studio	\$35.00	\$28.50	\$26.50	\$21.50
Kitchen (sole use)*	\$16.00	\$16.00	\$16.00	\$16.00
Storage - small		\$5.50 per week		\$5.50 per week
Storage - large		\$11 per week		\$11 per week

\* Not available during business hours

### Insurance

- Public Liability Insurance is required.

### Bond

- A \$300 bond is required for social hire and after-hours business hire and will be refunded at the conclusion of the hire period less any amounts deducted by the Centre for damage, security breaches, additional cleaning, security card or other key replacement, or any other costs incurred to the Centre as a result of your hire.

### Further Information

Further information on hiring terms and conditions is available from Yarrunga Community Centre. A tour of the facilities can be arranged by calling 9722 8942. For further information, please contact Yarrunga Community Centre on:

ph 9722 8942  
info@yarrunga.org.au